

Airport Security Guard

Neptune Security Services specializes in a wide range of security service. Neptune Security is seeking quality candidates to join our growing team. We are currently in search of a **Casual/Part time Uniformed Security Guard** in **Sault Ste. Marie, ON**.

ROLE SUMMARY

As a Casual/Part time Uniformed Security Guard, you will be responsible for ensuring the safety and protection of a company's employees, visitors, and associated property. You will be tasked with patrolling your assigned designated area, responding to safety and security situations, and establishing a security presence. As a casual/part time guard, you must have open availability as we may need security support on unexpected days or times.

DUTIES AND RESPONSIBILITIES

- Maintaining a safe and secure environment for customers and employees by patrolling and monitoring premises and personnel
- Patrol designated areas in accordance with outlined security procedures
- Complete incident reports and required documentation for all security incidents
- Identify potential security risks and respond accordingly
- Ability to stand or foot patrol for 8 hours
- Ability to escort trespassers away from client premises
- Defuse potentially volatile situations and intervene when necessary
- Respond to emergencies and incidents within designated areas promptly and according to policy
- Escalate emergency situations to law enforcement as needed
- Providing exemplary customer service to clients, tenants, and patrons
- Ability to respond well to emergency situations
- Ability to work without close supervision

MINIMUM QUALIFICATIONS

- Valid Ontario Security Guard Licence (Required)
- Valid Driver's license and own vehicle is an asset
- Valid First Aid (Required)
- Valid Police Background Check (Required)
- Have open and flexible availability
- Previous experience in security is an asset
- Must be proficient in the English language, spoken, written, and via electronics
- Superior observational skills
- Knowledgeable of safety processes and procedures
- Possess exceptional customer service skills and phone etiquette; prior experience is a plus
- Able to multitask, write legible comprehensive incident reports, observe and record information, apply attention to detail and people skills, display vigilance, focus and diligence

- Must be a good communicator, both verbal and written, must be capable of handling typical and crisis situations efficiently and effectively
- Maintain high standards of attendance and punctuality
- Maintain neat and professional appearance at all times
- Exhibit a friendly and professional demeanor
- Provide exemplary service in a manner consistent with the values and service mission of the company and the client

KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of or ability to learn security operations and procedures;

- Ability to follow directions as instructed by supervisors or managers;
- Ability to communicate effectively in written, oral, or diagrammatic form;
- Ability to be an effective team member;
- Ability to adapt to changes in the external environment and organization;
- Ability to write logs and reports on a regular basis;
- Ability to provide high quality customer service;
- Good interpersonal skills, with the ability to interact effectively at various social levels and across diverse cultures;
- Ability to maintain composure in dealing with authorities, executives, clients, staff and the public, occasionally under conditions of urgency and in pressure situations.

We thank you for your interest in this position, however, only short-listed candidates will be contacted. We look forward to connecting with you soon!